



# Executive Board Meeting Minutes

May 3, 2023

**Present:**

<p><b>Matt Adler</b> <b>Ed Kent</b> <b>Maura Coghlan</b> <b>Jennifer Wemssen</b> <b>Curtis Tripoli</b> <b>Jen Bartkowski</b></p>	<p><b>Jean Marie Aplustille</b> <b>Lisa Doris</b> <b>Ann-Marie Motisi</b>  <b>Suzanne Mooney</b> <b>Kerry Hansen</b> <b>Maureen Sabella</b></p>	<p><b>Alex Mantay</b>     <b>Christine Lindquist</b> <b>James Scourtos</b></p>	<p><b><u>Absent</u></b> <b>Keri Degnan</b> <b>Brian Horner</b> <b>Michael Milano</b> <b>Rosalie Franz</b> <b>Joanna McCloskey</b></p>
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**1. Meme of the Month**

**Manager:** Do you have any issues with work you'd like to raise?

**Me:**



**2. RECORDING SECRETARY – Keri Degnan**

- We will review the March and May minutes at the June meeting. There was no April meeting.

**3. TREASURER/MEMBERSHIP CHAIR – Jen Wemssen**

- Maura made a motion to accept the budget summary report; all were in favor.

**4. PRESIDENT – Matthew Adler**

- **NYSUT RA**
- Matt attended the RA this weekend. The UTS and Retiree Council were both acknowledged for their contributions to VoteCope. VoteCope is necessary to help NYSUT work towards fixing tier 6.
- The NYSUT officer elections were uncontested
- NYSUT held their inaugural 5k run; Matt came in 7<sup>th</sup> while wearing some of the wonderful apparel that Curtis designed.

• **Lawrence Rally**

- Thank you, Keri Degnan and Kim Cooke, for attending the rally in the pouring rain. The Lawrence teachers have been without a contract for 12 years.

• **UTS Scholarship/Awards**

- Building reps, please determine the winners and send the names with Jen W and Curtis as soon as possible.

• **Graduation/Moving Up**

- 6/13 Manor and 6/14 Harbor (Maura will attend to hand out the UTS Scholarship awards)
- Jeannie has a description of winner qualities that the Manor uses; she will share with the other lead building reps.
- If any anyone from the Middle School is able to attend to hand out the awards, please let Matt know

- **Teacher Liaisons/Lead Teachers**
  - Two contracts ago, the chairpersons were eliminated. The wording the contract allowed for the district to determine whether to eliminate the new Teacher Liaison and Lead Teacher positions.
  - The district proposed a new structure in an MOA that was signed by Matt and emailed to the entire membership.
  - The same amount of money has been allocated, but the disbursement has changed among the new positions in the MOA.
- **Trust Fund**
  - Matt, Ed, and Maura recently met with the trust fund and feel we need a better method of communication between the UTS Exec board and the Trust Fund.
  - Based on the document (that is referenced in the UTS Constitution) each trustee needs to be appointed every 3 years.
  - Matt will be emailing the membership with the job description to see if anyone is interested in becoming a trustee (1 from each building and 1 at large).
  - Matt just wants to make sure that we are following procedure. Once appointed, the trustees determine among themselves who will be the chairperson and who will be the treasurer.
  - Upon reviewing the document with legal, some of the language needs to be revised. Matt would like to set up a trust fund committee in the fall (like the constitutional committee) to develop the appropriate changes to the Trust Fund document.
- **June 7<sup>th</sup> BOE Meeting**
  - The UTS is working with the district to celebrate the newly tenured and retirees at this BOE meeting.
- **Patriot Award**
  - We have 4 tickets for the Patriot Award dinner. If anyone would like to attend, please let Matt know.
- **Additional Notes**
  - An issue has recently came up concerning a member's certification status. Please remind the members that we are in charge of maintaining appropriate certification.

## 5. OFFICER REPORTS

- **Maura Coghlan – Elementary VP**
  - Maura would like to congratulate Marianne Lombardo on her recent announcement that she would be retiring.
- **Ed Kent – Secondary VP**
  - Ed will not be seeking re-election. He would like to spend more time with his family. Matt thanked Ed for all that he has done to support the UTS.
- **Jen Bartkowski – Parliamentarian**
  - Jen sent the executive board a copy of the proposed amendments to the Constitution and By-Laws. There was a discussion about whether or not we should have a more specific procedure in place to determine the lead building rep. There will be one more committee meeting in June. Once the committee is ready to present, it goes to exec board for approval. If the exec board approves, it is brought to the full membership for a majority vote.
  - Elections
    - 1. Officer Elections (Elem VP, Sec VP, and Rec Sec)
      - Nominations: 5/8 – 5/15
      - Statements/Debate: 5/18
      - Election: 5/23

## 2. Building Rep

Nominations: 6/1 – 6/7

Statements/Debate: 6/9

Election: 6/13

- Elections Continued

### 3. Retirement Delegate and Alternate (Ticket runs together for a two-year term, UTS and SASA members are eligible to run)

Nominations: 6/15 – 6/20

Election: 6/22

## 6. BUILDING NEWS

- **High School** – The high school was upset about how the recent Lockout was handled. Rather than making an announcement, an email was sent to announce a lockout. The police officers took over the building, which security said was protocol. In an attempt to lessen the panic, it ended up increasing it. The district had an opportunity to use this event as a training event, but we didn't follow the steps that we practice during our drills.
- **Manor School** – The Manor has similar safety concerns. The building is also concerned about technology that is just sitting in rooms and not being used. There is a Smart Board and a 3D printer that are both going unused.
- **Harbor School** – The Harbor shared concerns regarding copy center issues. There are no staples and there is a very long turnaround time.

## 7. COMMITTEE UPDATES

- We will be using a NYSUT designed card for GOTV this year. There are two spots available for the BOE and there are only two community members running.
- A digital copy of the Retirement Party invitation was sent out to the memberships. Printed copies will cost approximately \$117 for 300 invitations; they will be distributed shortly. If any building rep collects payment for the party, please let Jen know and she will come pick it up.

## 8. ARTS

- There will be a general membership meeting on 5/9.
- Barbara has given Matt a packet of information to share with the new retirees.
- Thank you to everyone that attended Tom Flanagan's 80th birthday party.