



# Executive Board Meeting Minutes

September 23, 2016 ~ High School

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Present:

Maura Coghlan  
Dianne Dunn  
Matthew Fields  
Margaret Glancy

Dan Hayden  
Edward Kent  
Laura Maciag  
Suzanne Mooney  
Meghan O'Connell

James Pollin  
Linda Schwartz  
Maureen Tobin  
Curtis Tripoli  
Jennifer Wemssen

Absent:

Danielle Alveari  
Patricia Gilroy  
Kevin Nichols  
Roman Wojcik

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- ❖ Laura made a motion to accept the minutes from the June meeting, the Special August meeting, and the Special September meeting; all were in favor.
- ❖ Matt distributed and discussed the budget summary report.
  - Laura made a motion to accept the budget summary report; all were in favor.
  - Matt discussed whether or not we should change banks. Matt suggested that Roman, the newly elected Treasurer/Membership Chair, make the final decision.
  - Matt distributed and discussed the dues deduction schedule.
- ❖ A student at the Harbor was wearing a device that is a GPS and audio recorder. The Harbor Principal, John Striffolino, and our new LRS are aware of the situation. In the past, a similar situation occurred at the Manor school. The UTS and administration both feel that this is not appropriate in school; Margaret will continue to monitor the situation.
- ❖ NYSUT Leadership Conference/Workshops
  - On October 29<sup>th</sup>, there will be a conference at the Huntington Hilton to replace Gurneys. NYSUT is allowing 6 members and 2 new members (less 5 years in the district and not holding an officer position) to attend the conference.
  - Margaret, Dan, and Maura will attend the conference. We can wait until after building rep elections to determine the remaining 3 spots.
- ❖ PAC and the PR Team are appointed positions. Margaret will email the membership to see if anyone is interested in these positions. If the positions are uncontested, we will vote by email. If the positions are contested, we will vote at the October meeting.
- ❖ Officer Reports
  - Maura is organizing the UTS's participation in the Making Strides for Breast Cancer Walk. She distributed the information to the lead building reps. We will wear our UTS shirts and Maura will get pink bandanas.
  - Curtis will place another t-shirt order based on the numbers he receives from the building reps.
  - Clothing with the new logo will be available for purchase. The shirt company is sending Curtis samples which will go to each building for a couple of days. After each building has the opportunity to view the samples, orders will be organized.
  - We still have a lot of the old t-shirts with the old logo. Jen will count the inventory. Building reps will get the sizes of the new members and send them to Jen. Each new member will receive a t-shirt with the old logo.

- A digital version of the newsletter will be distributed and a print version will be available by request. The PR team will help solicit information from their buildings. There will be 4 newsletters throughout school year.
- We will use a variety of forms of communication. Curtis and Jen will send reminders through Remind. Curtis, Ed, and Margaret will be able to post to the Facebook account. Please remember to take pictures at events that can be posted.
- ARTS has invited some of the officers to attend their luncheons. At the luncheons, they give out a door prize. Dan suggested that the UTS sponsor a gift that can be raffled off. Laura made a motion to donate two \$100 gift cards to be used as a door prize for the luncheons; all were in favor.
- Jen will work on a schedule of board meetings that will have the Harbor attending the meetings at the Harbor. Each building will take a turn 2 times during the school year.

#### ❖ Building Concerns

- There are concerns about the required professional development hours. Teachers have heard that the state wants the district to generate a certificate for attendance at meetings. Margaret will contact Central about sending out clarification.
- The High School library is now open until 3:30 and is being monitored by an aide. At the Middle School, there is a teacher on duty when the library is open after school. The district feels that High School students do not need the same supervision as the Middle School students need.
- At the High School, the Principal told the teachers that they need to have a lesson plan book that plans 10 days forward. It is more reasonable to ask to be planned 5 days ahead.
- There is a concern about receiving end of the year evaluations from the previous school year on the first day of school. Teachers feel that if there was an issue, they would like to receive the evaluation over the summer so that they may address it as soon as possible.
- Dianne would like to provide the new teachers with the NYSUT rubric. She currently has the 2014 edition, but would like to make sure it is the most recent edition. Margaret will provide us with the appropriate edition.

#### ❖ PAC

- Teachers at Westbury have been denied tenure. There will be a rally and picketing prior to the board meeting on October 13<sup>th</sup> @ 6pm at Westbury High School.
- Ed has organized the phone banks at the regional office. There are many dates available. We also have the opportunity to set up mobile phone banks.
- Ed will look into setting up local phone banks at the different buildings.

#### ❖ PR/Event Planning

- Margaret will send out an email to see if anyone is interested in any of the appointed positions.
- We talked about each building hosting an event. Building reps, please talk to your building to determine what kind of activity they would like to participate in. The PR team will help plan the events.